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## **Braemar Hills B Neighborhood Roadway Reconstruction**

February 7, 2013

Dear Resident:

We are in the process of completing the plans and specifications for your neighborhood street project. Once those are complete, we will obtain bids from contractors. We are on track to begin the project early this spring.

Now may be the time to upgrade your water service pipe or sanitary sewer service pipe. You own the water service pipe from the curb stop to your house and the sanitary sewer pipe from the center of the road to your house.

Upgrading your service pipes is not required as part of the neighborhood street project. The age and condition of the City owned pipes suggest that your service pipes may be nearing the end of their useful life. Private contractors are available to assess whether or not those service pipes are in need of an upgrade. For your convenience, we've enclosed a list of contractors that have previously worked in the City. We recommend you contact a few contractors to analyze your water service and sanitary sewer service pipes.

You could realize some cost savings if you decide to do this work now since there are reduced requirements associated with street patching prior to a street reconstruction project. Typically street reconstruction begins in May. If you decide to upgrade your service pipes, this would have to be completed prior to the street reconstruction. We will have a better idea on construction schedules after the project is awarded to a Contractor. This should occur in March.

The City Council approved a process for you to add the cost of repairing your water service and sanitary sewer service pipes to your special assessment. This gives you another financing method. The process is as follows:

1. Get estimates from contractors for the repair.
2. Select a contractor from the estimates that you receive.
3. You or your contractor should mail or email the estimate to:

Mail: Sharon Allison  
City of Edina – Engineering Department  
7450 Metro Blvd  
Edina, MN 55439-3037  
Email: [sallison@EdinaMN.gov](mailto:sallison@EdinaMN.gov)

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### **ENGINEERING DEPARTMENT**

7450 Metro Boulevard • Edina, Minnesota 55439  
www.EdinaMN.gov • 952-826-0371 • Fax 952-826-0392

4. Sharon will prepare a Special Assessment Agreement for you to sign, allowing you to add the cost to your special assessment. The City Council must approve all Special Assessment Agreements.
5. Sharon will issue a purchase order number to your contractor after you have returned the signed agreement.
6. Your contractor will bill the City directly, referencing the purchase order number.
7. Sharon will process the invoice for payment.

Remember, the best way to keep up with project information is "City Extra" emails. If you haven't done so already, visit the City of Edina's website at [www.EdinaMN.gov](http://www.EdinaMN.gov) and sign up for these free notifications.

If you have any questions, please contact me at 952-826-0318 or [cmillner@EdinaMN.gov](mailto:cmillner@EdinaMN.gov) or Engineering Technician Jamie Cynor at 952-826-0440 or [jcynor@EdinaMN.gov](mailto:jcynor@EdinaMN.gov). Thank you!

Sincerely,

A handwritten signature in blue ink that reads "Chad A. Millner". The signature is stylized with a large "C" and "M".

Chad A. Millner, PE  
Assistant City Engineer